



**Three Oaks Middle School PTO**  
**MEETING MINUTES**  
November 27, 2023

∇∇ = Volunteer opportunity  = Action required

**Members Present:** Amy Custo, Amy Ospina, May Reidy, Ms. Rendon, Ms. Rossi, Kristin Teschke

**ADMINISTRATION REPORT:** *Ms. Rendon*

- Next week testing Tuesday 12/5 and Wednesday 12/6, as well as make-up testing all week – all teachers are being utilized for testing coverage
- School Messenger sent regarding bullying, etc. was sent simply as a reminder, and not in response to anything
- Amy Custo reminded the PTO about the Lee County Sheriff's Office (LCSO) program "Do the Right Thing"
  -  Perhaps the SRO (School Resource Officer) could send a reminder of this monthly program. Students winning the awards have an ice cream truck come for their class, arranged by LCSO.
- Spirit flyer will be coming out with dress up days for students the week of 12/18-12/22
  - 12/18 Monday – "Merry and Bright", wear neon
  - 12/19 Tuesday - Ugly Sweater
  - 12/20 Wednesday - Holiday Class Color
  - 12/21 Thursday - Holiday Spirit Slacks (no full pajamas, no slippers)
  - 12/22 Friday - Holiday Hats and Socks
  - Students not participating with dress up days should adhere to the regular dress code
- The administration will hold a Holiday Cheer Contest to earn money for field trips
  - Each administrator is assigned a jar in which students can donate coins and bills to "vote" which administrator will dress in costume
  - If \$1,000 is raised, the administrator with the most votes will dress in costume as either "Elf on Shelf", "Cindy Lou Who", or "The Elf"
- Holiday Candy Grams will sell for \$1.00 from 12/13-12/18, with delivery on 12/20
- 8<sup>th</sup>- Grade Holiday Hang Out in the gym at night on 12/15 6:30-8:30pm
  - Students must meet the behavioral requirement, entry fee of \$15, and turn in two signed permission forms
  - There will be a photo backdrop, music, treats, and maybe a movie
  - Teachers will chaperone
  - PTO might be asked to help support financially

**TREASURER REPORT:** *Amy Ospina & May Reidy*

- Current balance \$9,013.32
- Recent income from Fall Fest Dance \$456.56, plus the most cans ever donated

- If PTO helps again next year, the outgoing costs will be less, since decorations were purchased this year
- “Culver’s” Spirit Night raised \$144.85, “Chip” Spirit Night raised \$50.00, “Texas Roadhouse” Spirit Night raised \$150.00; we waiting on Florida Everblades check
- Expenses included quarter 1 Honor Roll décor \$55.17, \$25 Wal Mart gift cards for Student Council to add to the canned goods for families at Thanksgiving
  - Ms. Rossi noted a \$500 grant from awarded from an assembly and will reimburse PTO \$300 for the gift cards purchased for Student Council
- Upcoming income: “Panera” Spirit Night, Everblades game (Teddy Bear Toss)
- Upcoming expenses: paying for ½ the teacher brunch on 12/21 organized by Ms. Rendon and the Sunshine Committee, and staff Christmas gifts totaling roughly \$700

## **OLD BUSINESS**

### **Spirit Nights**

- Waiting on check from “Texas Roadhouse” and The Florida Everblades
- The Fall Fest had good attendance from students and volunteers, and the PTO was able to make a profit (not expected), thanks to many donated items

## **NEW BUSINESS**

- PTO will pay for half the expenses for the 12/21 staff Holiday Breakfast 12/21 - total is currently \$936.75
  - ⇒ Ms. Rendon will ask the bookkeeper by when they need the payment and what form and will make sure the PTO sponsorship is advertised
- Teacher Holiday gift cards – usually about 110 staff members including custodial, food service, and teacher
- May Reidy suggested using Target corporate gift cards that you can preprint, choose design and letter
  - Eliminates the need to write out individual cards
  - Eliminates the issue of gift card fraud
  - Amy C. and Amy O. no longer need to go through the arduous process of getting discounted gift cards
- ⇒ The purchase of Target gift cards should be completed by Monday 12/18, so they can be handed out at the 12/21 staff breakfast
  - Staff members will sign to show they received their gift card
- Silent Auction in April
  - Amy O. reached out to Tampa Aquarium and Tampa Zoo and is awaiting response.
  - ⇒ Amy O. will reach out to Sunsplash
  - Any larger auction items need to be requested early
  - PTO is open to any donations, and will consider contacting Margaritaville, HeadPinz (we already use Game Time), Backyard Social, Board and Brush, Broadway Palm, business services from TOMS parents, etc.

- PTO will also offer fun, no-cost auction items such as golf-cart rides, VIP graduation tickets, “Principal for A Day”
- PTO will work on theme or reuse one from past year
- Proceeds range from \$3,500-\$8,000
- PTO stopped having department baskets due to the rollover of funds and managing monies left in the funds. PTO has always been receptive to any department requests for funding.
- Teacher Appreciation week is May 6-10<sup>th</sup> 2024
- Spirit Night for “Panera” changing from 12/9 to 12/16 due to Everblade game conflict
  - 12/16 is a Saturday, and “Panera” does not offer morning hours, so theme will be a holiday shopping stop from 4:00-8:00 PM
- 12/9 Teddy Bear Toss at The Florida Everblades game
- Ms. Williams reached out for a donation for Ugly Sweater winners – PTO did this last year and will continue this year – four, \$15.00 “Chik-fil-A” gift cards last year awarded to 3 students and 1 staff member
  - ⇒ Amy O. will give Ms. Williams the gift cards by 12/15
- Update from Mr. Loux regarding the Science Fair – the projects (due 12/18) may not be strong enough to submit, so he instead is asking for prize donations for “in-house” awards
- Principal Walker sent an email asking if PTO will manage an online Spirit Wear store
  - ⇒ PTO decided not to do this due to issues with the items sold not aligning with the school dress code, and Amy C. will respond to Principal Walker regarding this
- Is there a space for PTO to store items so they do not have to be stored in personal homes?
  - ⇒ Ms. Rendon indicated the back of building 6 or behind stage in cafeteria, and she will research this and get back to the PTO
- The Super Bowl is 2/11 and Valentine’s Day is 2/14, so the Spring Dance will be held Friday 2/9
- Honor Roll Assembly will be held 2/7 most likely –
  - Ms. Rossi asked if PTO can pay for additional shirts to be purchased – the dri-fit runs bigger, so we need approximately 50 more youth-sized shirts purchased (\$6.75 for youth, \$7.95 for adult)
  - PTO will also donate a small gift such as a water bottle or lanyard
  - PTO has Publix gift card we have not used yet that can be used to purchase donuts
  - ∇∇ Volunteers are needed for the Honor Roll Assembly

**Next PTO meeting is January 22, 2024**

ADJOURN

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